

Irish Field Archery Federation



Committee Meeting Minutes – Thursday 17th July 2014

Venue: Darbystown, Listerlin. Time: 7.30pm

Attendees: John, Elaine, Keith, Andy V, Eddie, Helen K, Andrew W & Lynn

Apologies: Helen O'C

Meeting opened at 19:51 – delayed to allow for late arrivals.

Elaine F:

1. Records at Shoots (i.e. EAC running shoots at Warbow)
Are records to be allowed to the 'home' club were another club is borrowing a course to hold a shoot and not awarded to the club running the shoot.
As per the AGM 2012 proposal the rule enacted was "You cannot gain any records on your home course" and as a result the course at Warbow is being used jointly by both clubs and therefore neither can claim a record.
2. IFAF Medals for Champs (including VB champs)
The rule of thumb for holding a Championship event on behalf of IFAF has been that the host club runs a shoot according to how they see fit and IFAF Cmte does not interfere with that
 - a) No official complaint has been made to IFAF about the non-awarding of medals
 - b) Some members objected to having classes combined sexes. On behalf of the Valley Bowmen, Elaine has returned her 2nd place medal for re-awarding to the correct person and also the 3rd place medal will have to be re-awarded.
 - c) Aarron Hay did not receive a medal on the day. This has now been rectified.

Lynn

3. IFAF Website move to wordpress.

Cart-blanch approval given to have the website revamped under wordpress

4. Finances
 - a) Aos Dana loan - what do we do about outstanding monies? As per Meeting Minutes from 29-Jan-14
"Aos Dana loan – Helen received text from Maureen W. Balance is €2000 with the plan to pay €1000 back in June following fund raising activities. Maureen said that balance will be paid back as they have it. The 2 year term was extended to Aos Dana, by this Cmte, so they have until 10-May-15 (loan issued 11th May)."

There has been no contact from Aos Dana since the last time Helen spoke to them. A letter is to be written to confirm the state of affairs in terms of the repayment.

Helen has offered to phone a member of Aos Dana ahead of any letter being sent to confirm to whom the letter should be sent.

- b) Expenses submitted by/paid out to the Committee at this meeting to help with finalisation of accounts income/expenses pre-AGM

General accounts balance provided

- a) Solicitors' cheque still to be cashed. Lynn to follow-up with IFAF solicitor to find out status of agreement and also obtain bill for legal services.
 - b) Valley Bowmen to repay half of their loan sometime around the AGM.

Irish Field Archery Federation

Committee Meeting Minutes – Thursday 17th July 2014

Venue: Darbystown, Listerlin. Time: 7.30pm



- c) Requested that payment facility be built into the website (new)
- d) Accounts for 2013 hadn't been sent in which Andy V and Lynn need to sign so that the accounts can be transferred. Forms to be signed at this meeting and returned in the post.
- e) Once expenses submitted then Helen K will send out an update for review.
- f) The online banking has been set-up with PTSB
- g) Room hire nominal fee for use of Lynn's house for IFAF Meeting agreed by the Cmte

c) IFAF Shirts - extend the subsidy of €10 to all members for first time order.

Agree to extend the discount to any members' first time order. There are currently 6 interested persons but for an order to be placed a minimum of 10 shirts required.

5. Committee Outstanding Tasks list - Status update/review of open items.

List reviewed to discuss new and in progress tasks (75 specific items raised. 6 being worked on)

6. UKIFAC 2015

- a) Agreement for event to carry forward into 2015 for incoming Cmte to refer to.

Minutes from previously meeting note Valley Bowmen was selected to host UKIFAC and the recently formed UKIFAC Committee will administer the event.

- b) UKIFAC Committee letter, 4-July, inc. request for start-up loan for UKIFAC 2015.

Loan requested for €1500, repayable to IFAF Ltd 30 days after the event once final accounts completed, and sooner if funds received ahead of the event. They have also asked if need be they might apply for further funds might be sought as a short term loan.

If there is a loss, UKIFAC Cmte proposing to return a sufficient number of butts IFAF to realise the redemption of the debt else Valley Bowmen take on the debt and keep the butts. Either option was agreeable to the IFAF Cmte.

Loan for €1500 approved.

7. World Council-IFAF's nomination to hold a proxy vote on the Federations' behalf.

Do we give a proxy vote? Yes or No? Yes was the consensus. Lynn will complete the form, sign, scan and return to EFAA and Martin K

Apparently, once there is a vote changed then the proxy votes cannot be used.

What about the European Committee proposal? Decision agreed upon was to allow EFAA to cast proxy vote as they see fit / at their discretion.

8. Transfer of IFAF property from IFAF Sec ahead of AGM

Lynn handed-over all property to Eddie for transfer at the AGM. Medals for UKIFAC to be transferred to UKIFAC Committee and to be held 'in trust' for the event.

Irish Field Archery Federation

Committee Meeting Minutes – Thursday 17th July 2014

Venue: Darbystown, Listerlin. Time: 7.30pm



9. EBHC event results publicity (i.e. contact local newspapers in Kilkenny, Waterford and Wexford) Andrew has sent on something similar to what was published on the IFAF website to all local newspapers within the South East catchment area.

Lynn will send full, original files of photos taken of archers at the competition. Lynn to also enquire about getting official EBHC photos from others who got them from the official photographer.

John

10. A registered complaints procedure

Andy V to re-email to the Committee the final draft to the Committee to review.

11. Current Insurance premium - due 1-Aug-14

Insurers contacted about quote issued covering Public Liability, Personal Accident and Directors & Officers Liability to confirm if a better rate can be given.

Helen will write a cheque to ODON to cover the renewal premium once confirmed.

12. Training program and participation of as rolled out by the IFAA

We, IFAF, need to know what the obligation is of IFAA Instructor. We need to follow the World Council plan about the training syllabus and supplement it with some specific items for Ireland, such as the Trad class.

The Coaching Qualifications for all instructor levels have an expiry date, possibly as early as the end of 2014.

We, the Committee, need to get a training program recognized. We want the Instructors to apply to be recognized as instructors.

Letter drafted for issue to confirm the situation.

Keith as Safety Officer will take on task of collating coaching and training information available generally.

13. AOB

- a) Chronograph: New one to be bought. Keith is going to research the one needed, will need to be suitable for indoor and outdoor use. The chronograph will be held in trust by Keith. The chronograph must be signed for and will be confirmed as working at the time of issue. It will be retrieved at the end of the shoot. Any damage/fault will be liable to the person signing for the chronograph as the events' representative.
- b) Query about change of membership year back to 1-Aug. A refund of the 2 months reduced by the change back to 1-Aug will be granted to any NEW member(s) who joined IFAF in the 2013-14 Membership year. For existing members who renewed in 2013 there is no difference between their total membership months based on their membership in 2012-13 (extended to 1-Oct) and 2013-14 (reverted to 1-Aug) as the total membership of 24 months.
- c) Trophies: Trophies used perpetually in IFAF that have been provided by clubs, what is the situation where the club requests it to be returned for use at their discretion. The agreement is that the AMBH(R) trophy be returned to Dunbrody Archers.